Submitting Immunizations and Health History

STEP-BY-STEP INSTRUCTIONS
REQUIRED FORMS

Immunization History Packet

- Certificate of Immunization History Form
- Tuberculosis Screening Form
- Tuberculosis Testing Form if applicable

Download forms at healthcenter.vt.edu
REQUIRED FORMS

Certificate of Immunization History

- Required for all students
- Fill out the top portion of this form
- Immunizations section to be completed and signed by a licensed health care provider
REQUIRED FORMS

Tuberculosis Screening

- Required for all students
- Answer all questions
- Sign at the bottom of the form
- If you answer “yes” to any questions, you must complete the Tuberculosis Testing Form
REQUIRED FORMS

Tuberculosis Testing

- Only required if you answered “Yes” to any questions on the Tuberculosis Screening Form
- To be completed and signed by a licensed health care provider
Ways to Submit Forms

MAIL
Schiffert Health Center (0140)
895 Washington Street, SW
Blacksburg, VA 24061

FAX
(540) 231-6900
OR
(540) 231-7473

DROP-OFF
In-person to our front office staff
OR
In the secure drop-box outside our entrance

UPLOAD
Log-in to the Online Student Health Portal to upload forms
Scan all completed and signed required forms into one document (pdf or tiff)
Uploading Forms

FILE TIPS

- Only image and document file types are allowed
- Make sure the documents are not upside down after scanning
- Make sure your documents are complete and signed
- Files must be under 4MB in size
- Avoid special characters in the name
- Use short file names
Online Student Health Portal
https://osh.healthcenter.vt.edu

- Login with your VT PID and password
- Submit documentation
  - Click **Uploads** and follow the instructions
- Review your immunization compliance
- Fill out your Medical History Questionnaire
Verifying Compliance

Log into the Online Student Health Portal and Review Immunization Compliance

- Allow 5-7 business days for your forms to be processed
- Immunization dates that are missing or do not meet defined date parameters will be marked incomplete
- Please check your VT email for correspondence from health center staff